Reduce accounting administration expenses and bill your customers accurately - every time

ezyAccount system is a highly customizable system that suits any form of business to manage their: Cash Flow, Account Receivable/Payable, Billing and Invoicing, General Ledger, Purchase and Sales Order and relevant financial reports.

Other than be able to produce the full set of accounts using this software, we can save time and effort in terms of payment chasing as the system is able to send out reminders to our clients to pay for outstanding invoice.

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ezyAccount Features

A. Configuration

The Section is for setting up the system, and storing customers, vendors, products and other information in the database. Thus, this will facilitate sales & purchase procedures in the later sections.

- **Financial Year Setting:** Enable users to input history financial year.
- **Company Setting:** Enable users to input information about his/her company, such as address, logo and etc.
- **Manage Vendor:** Enable users to key in vendors' particulars and save into database.
- **Manage Customer:** Enable users to key in customers' particulars and save into database.
- **Manage User:** Enable admin to manage users of the systems.
- **Manage Tax:** Enable users to preset different tax systems and save into database.
- **Manage Payment Method:** Enable users to preset different payment methods and save into database.
- **Manage Warehouse:** Enable users to key in warehouses' particulars and save into database.
- **Manage Credit Term:** Enable users to preset different credit terms and save into database.
- **Manage Unit of Measure:** Enable users to preset different units for measurement and save into database.
- **Manage Product Type:** Enable users to preset different types for products and save into database.
- **Manage Bank:** Enable users to preset different banks for payments and save into database.
- **Manage Customer Type:** Enable users to key in different types of customers and save into database.
- **Manage Currency:** Enable users to preset different currency for payment and save into database.

B. Administrator

The section is specially for administrator to set up function restrictions on different user groups.

- **User Group:** Enable administrators to put different users into different groups, so thateach group may have certain restrictions to access certain functions of the system.
- **User Sub Group:** Enable administrators to further divide groups into smaller subgroups.
- **Module Group:** Enable administrators to put different functions of the system into different groups.
- **Modules:** Enable administrators to create groups for containing functions.
- **User and Roles:** Enable administrators to limit access of certain user groups to certainmodules.
- **Change Password:** Enable administrators to change login password.

C. Account

The section allows user to view and edit account.

Chart of Account
Enable users to create new account, new account type, and view balance report.

Journey Entry
Enable users to create journey and account to journal.

D. Sales and Billing

The section is focus on sales side, from quotation until receiving payment.

Cash Sales
Enable users to create product cash sales, and it can be linked to customers, currency and products that have been preset earlier.

Customer Quotation
Enable users to create customer quotation, and it can be linked to customers, currency and products that have been preset earlier.

Sales Order
Enable users to create product sales order, and it can be linked to quotation, customers, currency and products that have been preset earlier.

Customer Invoice
Enable users to either create invoice manually or get the invoice by linking to sales number. Printing function is enabled as well.

Receive Payment
Enable users to document the payment received, payment must be referred back to invoice created earlier. Clear transaction function is also enabled.

Credit Note
Enable users to impose credit to certain sales, it can be linked to credit term which has been set earlier.

Aged Receivable
Enable users to view the payment from customers that has yet to received.

E. Purchase

The section is focus on buying side, from quotation until making payment.

Cash Purchase
Enable users to create product cash purchase, and it can be linked to vendors, currency and products that have been preset earlier.

Vendor Quotation
Enable users to create vendor quotation, and it can be linked to vendors, currency and products that have been preset earlier.

Purchase Order
Enable users to create product purchase order, and it can be linked to quotation, vendors, currency and products that have been preset earlier.

Vendor Invoice
Enable users to either create invoice manually or get the invoice by linking topurchase number. Printing function is enabled as well.

Make Payment
Enable users to document the payment paid to vendors, payment must be referred back to invoice created earlier. Clear transaction function is also enabled.

Debit Note
Enable users to apply credit to certain purchase, it can be linked to credit term which has been set earlier.

Aged Payables
Enable users to view the payment to vendors that has yet to pay.

F. Inventory

The section allows users to keep track of inventory in the warehouse.

- **Product:** Enable users to add/edit product they sell/ purchase. It can be linked to unit of measurement which has been preset earlier.
- **Fixed Asset:** Enable users to key in all fixed asset of the company.
- **Check in Stock Inventory:** Enable users to document the quantity of products that go into warehouse.
- **Output Stock Inventory:** Enable users to document the quantity of products that go out of warehouse.
- **Inventory:** Enable users to check the current quantity of products in the warehouse.
- **Stock Opname:** Enable users to check current quantity of products in different warehouse.

G. Transaction Record

The section allows users to access various types of transaction record both on purchasing and sales parts.

Journey Entry
Enable users to search journey entry based on period of time.

Customer Invoice and Cash Sales Report
Enable users to access all customer invoice and cash sales report. Search and print functions are enabled as well.

Purchase Order Report
Enable users to search purchase order based on time period, and printing function is available.

Sales Order Report
Enable users to search sales order based on time period, and printing function is available.

Credit Note Report
Enable users to search credit note based on time period, and printing function is available.

Payment Received
Enable users to access all payments that have been received, search and print functions are available.

Vendor Invoice and Cash Purchase Report
Enable users to access all vendor invoice and cash purchase report. Search and print functions are enabled as well.

Debit Note Report
Enable users to search debit note based on time period, and printing function is available.

Payment Made Report
Enable users to access all payments that have been made, search and print functions are available.

Cash Book
Enable users to access cash book account. Print function is available.

Bank Book
Enable users to access bank book account. Print function is available.

- **Bank Reconciliation:** Enable users to create reconciliation between bank statements and bank account in the system.

H. Report

The section allows users to view the overall various types of account.
- **GST F5:** Enable users to access and print GST F5.
- **Sales by Customer:** Enable users to access sales record based on customers.
- **Sales by Products:** Enable users to access sales record based on products.
- **Purchase by Vendor:** Enable users to access purchase record based on vendors.
- **Purchase by Product:** Enable users to access purchase record based on products.
- **Statement of Customer Account:** Enable users to access customers account by searching the period of date.
- **Statement of Vendor Account:** Enable users to access vendors account by searching the period of date.
- **Trial Balance:** Enable users to view balance in a given period of date.
- **General Ledger:** Enable users to view and print the general ledger by giving a period of date.
- **Closing End Month:** Enable users to create/close book per month in the current year.
- **Trading Profit/Loss:** Enable users to access trading profit.
- **Balance Sheet:** Enable users to access balance sheet by giving a period of date.
- **View Vendor Quotation:** Enable users to access vendor quotation.
- **View Customer Quotation:** Enable users to access customer quotation.

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